

# Northwest Natural Gas Application For Gas Service

Billing Phone: 800-367-6964 Service Phone: (507)524-4103 PO Box 721 Mapleton, MN 56065 customerservice@nwnngas.com

## SERVICE ADDRESS (Physical Address Of Property)

House Number:	Full Street Name:	Nearest Intersecting Street:	
City:	County:	State:	Zip:
<b>Is this property within the City Limits?</b> Yes, Please Provide City Name:		If No, Please Provide Township Name:	
Building Type: (Please check one)			
<input type="checkbox"/> Single Home	<input type="checkbox"/> Duplex	<input type="checkbox"/> Multi-Dwelling / # Of Units _____	<input type="checkbox"/> Commercial Building

## BILLING NAME & ADDRESS (Note: If You Are A Landlord, Please Complete The Landlord Section Below)

<b>Name To Appear On Billing:</b>	
Social Security Number:	Cell Phone Number:
Email Address:	

## Additional Name (Spouse or Roommate) To Appear On Billing:

Social Security Number:	Cell Phone Number:
Email Address:	

## Billing Address: (Street or P.O. Box)

City, State & Zip Code	
<b>Are you the Owner of this property?</b> ___ Yes ___ No (Check One)	
If No, Name Of Landlord:	Landlord Phone #:

## LANDLORD AGREEMENT (COMPLETE ONLY IF RENTAL PROPERTY)

I understand that in advance to the billing name change, each renter will be required to pay Northwest Natural Gas LLC a security Deposit. I agree to notify Northwest Gas each time a renter moves in or out of the above listed property. I agree to be responsible for the gas billings for this property if the renter does not pay the security deposit by the date given for the billing change. I agree, that if three or more renters leave a balance owing 30 or more days after moving out, that I will take full responsibility for all future gas billings and the billings will no longer be the responsibility of the renters.

I, the Landlord, would like the gas meter \_\_\_ shut off or \_\_\_ left on, and put into my name, in between renters.  
(Please Check One)

Landlord Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## AGREEMENT & SIGNATURES

I accept responsibility for payment of all bills for gas supplied and services rendered to the above premises. I agree not to change or repair, in any manner, any part of the gas delivery system without approval and inspection by Northwest Natural Gas. I agree to exercise and observe due caution in the use of this gas, for the protection of life, prevention of personal or public injury, and damage/destruction of property. I also agree to immediately notify Northwest Natural Gas of any malfunctions of the gas delivery equipment that I observe at this address. I understand that a finance charge of 18% A.P.R. will be charged to all balances which are unpaid by the due date. I agree to pay such finance charges plus pay reasonable collection costs of up to 40% of balance owing on the date the account is turned over to a collection agency, should I not pay the account within the time allowed. This collection policy appears on and applies to all of our sales agreements and invoices. I certify that I have read and understand the policies listed above and that the information is true.

**\*\*\*I agree to pay the Monthly Basic Service Fee beginning the month the service riser is installed, or on November 1st of the year installed, whichever occurs later, regardless of the date on which I begin consuming gas\*\*\***

\_\_\_\_\_  
(Applicant Signature)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Co-Applicant Signature)

\_\_\_\_\_  
(Date)

Customer Name: \_\_\_\_\_ Property Address: \_\_\_\_\_

GAS SERVICE INFORMATION	
Appliances on natural gas:	Total Gas Load (BTUs/hour):
CONTRACTOR INFORMATION	
Contractor Name:	Contractor Phone Number:
Planned Conversion:	
<input type="checkbox"/> At time of service line installation	<input type="checkbox"/> Future Date (Please specify mm/yy) _____
FACILITY INFORMATION	
Building Type: (Please Check One)	
<input type="checkbox"/> Single Home	<input type="checkbox"/> Multi-Dwelling / # Of Units _____
<input type="checkbox"/> Commercial Building	
Building Class: (Please Check One)	
<input type="checkbox"/> Residential	<input type="checkbox"/> Commercial

**Sketch (attach site plan or draw sketch below) including proposed meter locations and compass directions. Please sketch house when you are facing the front of the house from the outside.**

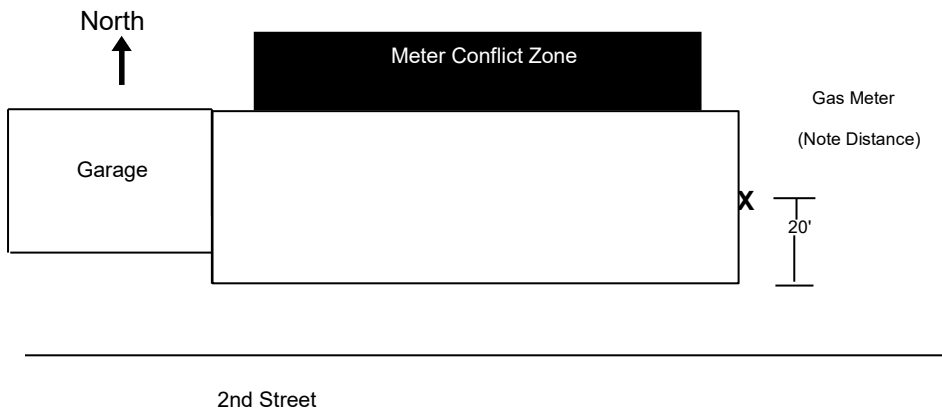


Please Indicate North

**\*\*\*PLEASE NOTE:**

Keep in mind any future plans for egress windows, decks, patios, garage or house additions, or kennels.  
 Meter can NOT be located inside a locked fence or kennel, under a window or within 3 feet of an ignition source  
 Northwest Natural Gas must have physical access to the meter at all times.

**EXAMPLE:**



1. Indicate distances for meter from nearest corner of building.
  2. Preferred meter location is on same side of house as gas source.
  3. Site must be within 4" of final grade (for new construction).
  4. Winter construction charges may apply from Oct 1 - Apr 15.
  5. Any secondary lines will incur a fee of \$5.50/ft for trenching and \$10.50/ft for boring.
- Meter Conflict Zone is any potential area for a deck, patio, pool, etc.***

# Northwest Natural Gas Guidelines for Construction

The structure must be backfilled by the date gas service is desired with a 15-foot wide route clear of debris and within 3 inches of final grade from meter location to the property line.

Neither our company nor our contractor shall be liable for any repairs or damages to electric services buried less than 24 inches (minimum code requirement) from existing grade.

Service installation requests will be handled on a "First Come - First Served" basis and require a minimum 3 weeks lead time for scheduling installation on the date desired.

Company procedures require meter sets along side walls to be placed within 4 feet of the front or rear corner of the structure.

Service installation requests received after October 1st, or not meeting the above requirements, will not be guaranteed service for the current construction year.

All construction accounts must be made current and kept current during the construction season. Failure to pay bills on time will hold up the process of gas service.

## Terms and Conditions

**Article I.** This agreement is subject to the Terms and Conditions stated herein and all Rules and Regulations presently on file with your local regulatory commission. In the event there is a conflict between the Terms and Conditions stated herein and the Rules and Regulations presently on file with the commission, the commission will supersede and govern in all cases.

**Article II.** Company will supply Subscriber with gas only through the meter or meters furnished and owned by Company. Subscriber agrees not to change or repair, in any manner, any part of the gas delivery system.

**Article III.** Subscriber agrees to indemnify Company against any injuries to or loss of Company property, proximately rising out of the negligence or willful act of Subscriber or any person upon his premises with his consent or sufferance.

**Article IV.** Applications for gas service and notices to discontinue service must be made to Company at its main office. Subscriber will pay for all gas consumed and related fees until notice to discontinue gas service is received by Company and final reading of meter had been made (for which purpose 48 hours shall be allowed).

**Article V.** Company shall not be liable for damages caused by interruptions or fluctuations in service by acts of God or the public enemy, strikes, riots, diminution or failure of supply of gas and other events which could not reasonably have been prevented by Company.

**Article VI. NO OPEN LIGHT SHALL BE TAKEN NEAR ANY ESCAPING GAS. SUBSCRIBER MUST GIVE COMPANY PROMPT NOTICE UPON THE DISCOVERY OF ESCAPING GAS.** Company shall not be liable for any damage or loss which may arise from any escape or incomplete combustion of gas on or in Subscriber's premises.

**Article VII.** Agents or Company are hereby authorized to enter Subscriber's premises to install, maintain and remove Company property. Company has no duty to inspect, maintain or repair any property of Subscriber.

**Article VIII.** Subscriber shall notify Company before adding additional gas load to existing requirements.